

BUILDING PERMIT APPLICATION

CITY OF MECHANICVILLE

36 North Main Street, Mechanicville, New York 12118
(518) 664-5001 Ext. 330 FAX (518) 664-5362

LOCATION OF CONSTRUCTION: _____

OWNER: _____ PHONE: _____

OWNERS ADDRESS: _____

OWNERS E-MAIL: _____

CONTRACTOR: _____ PHONE: _____

CONTRACTOR ADDRESS: _____

CONTRACTOR E-MAIL: _____

DESCRIPTION OF WORK: _____

VALUE OF CONSTRUCTION (Copy of Contract required): _____

SETBACKS: _____ FRONT: _____ REAR: _____ SIDES: _____

SIGNATURE: _____ DATE: _____

FOR OFFICIAL USE ONLY

INSURANCES

LIABILITY INS.
SELF INSURED
DBL
WORKER'S COMP-INSURED
EXEMPT

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

REQUIRED INSPECTIONS

FRAMING:
SETBACK:
FOOTINGS:
FOUNDATION:
PLUMBING:
OTHER: _____

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

ELECTRICAL:
DEMOLITION:
POOL:
INSULATION:
FINAL:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

DESCRIPTION: _____

INSPECTOR APPROVAL: _____ DATE: _____ EXPIRATION DATE: _____

SBL#: _____ FEE AMOUNT: _____ ZONING APPROVAL: Y N

See page 2 for additional information

PLEASE NOTE THE FOLLOWING:

ALL PAPERWORK MUST BE SUBMITTED AT THE SAME TIME.
NO APPLICATION WILL BE ACCEPTED UNLESS IT IS COMPLETE.

- 3 types of insurances are needed: NYS Worker's Compensation (C-105)
General Liability Insurance (Acord form)
Disability Insurance (DB-120)

If you are *exempt from NYS Worker's Compensation and NYS Disability Insurance* you **must** obtain a CE-200 from NYS Compensation Board.

ALL NAMING THE CITY OF MECHANICVILLE AS CERTIFICATE HOLDER

- Plot Plans
- Contracts (Signed by both parties)
- Specs where applicable
- Homeowners doing their own work have separate instructions, please inquire
- Architect/Engineer report (where required)

The following is a list of Third Party Electrical Inspection Agencies approved by the City of Mechanicville Building Department:

<i>Middle Department Inspection Agency</i>	<i>273-0861</i>
<i>Commonwealth Electrical Inspection Service</i>	<i>238-2229</i>
<i>The Inspector, LLC</i>	<i>487-0535</i>
<i>Northeast Electrical Inspections. LLC</i>	<i>852-0826</i>

One of the above agencies must be contacted if you are:

1. Ordered to have an electrical survey performed by a third party inspection agency.
2. Having any electrical work done in conjunction with a building permit issued by the City of Mechanicville Building Department